Hayton and Burnby Parish Council

www.haytonandburnbypc.co.uk

Tel: 01759 301386 Email; clerk@jigreen.plus.com

Clerk: Joanna Green, 29 Barmby Road, Pocklington, York, YO42 2DL

Dear Councillor

A meeting of Hayton and Burnby Parish Council will be held on **Thursday 3rd September 2015** in Hayton Village Hall, at 7.30pm. You are summoned to attend, if you are unable to attend, would you please contact me in order that I can record your apologies.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

Joanna Green, clerk to the council. 27/8/2015

AGENDA

**Welcome**

**Public Session**

**87/15 Apologies.**

**88/15 To approve the minutes** of the meeting held on 5th August 2015

**89/15 Declaration of Interest.** The Parish Councils Code of Conduct. To record any declarations of interest by any member in respect of items on this agenda.

**90/15 To receive clerk's report on matters being progressed from previous meetings**

Traffic / Highways

Beck / drainage

Ragwort

Pension Auto-enrolment and letter from the payroll agency Autela

Bank charges

**91/15 To consider the provision of a defibrillator in Burnby and the setting up of a Community First Responders group.**

**92/15 To consider setting up a Neighbourhood Watch group.**

**93/15 to consider whether or not further action should be taken regarding a lighter touch Neighbourhood Development Plan.**

**94/15 To consider reviewing the clerk's contract**

**95/15 To receive the external auditors' report and consider what ,if any, action is required.**

**96/15 Accounts**

Bank balance £4065.85

To approve the payments below:

Clerk salary (August) £138.06

Autela Payroll Services £16.50

**97/15 Correspondence:**

East Riding Parish News - August

HWRCC - Green Open Homes events

**98/15 Councillors reports**

**99/15 Date of next meeting**