Hayton and Burnby Parish Council

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Clerk: Joanna Green, 29 Barmby Road, Pocklington, York, YO42 2DL

**Minutes of Hayton and Burnby Parish Council meeting held on 6th November 2014 at 7.30pm in Hayton Village Hall.**

Present: Cllr M.Bettison (Chair), Cllr M.Drewery, Cllr D.Nicholson, Cllr E.Thackeray, Cllr Wagstaff

4 members of the public, J Green (clerk)

**Public Session.** A member of the public expressed concerns regarding the discussion of the provision and siting of street name signs and about the naming of the roads in Burnby. There seems to be a disparity between the names ERYC uses and those showing on sat nav and Google. She was assured that the council had no plans to discuss this topic.

**123/14 Welcome and Apologies**. Cllr Bettison welcomed everyone to the meeting. Apologies were received from Cllr Sedcole and Cllr Smith.

**124/14 The minutes** of the meetings held on 2nd October 2014 and 16th October 2014 were approved as a true and correct record and were signed as such by Cllr Bettison on behalf of the council.

**125/14 Declaration of Interest.** The Parish Councils Code of Conduct. To record any declarations of interest by any member in respect of items on this agenda. There were no declarations of interest.

**126/14 To receive clerk's report on matters being progressed from previous meetings**

**Purchase of grit bins:** The grant funding for new grit bins had been approved. Councillors asked the clerk to see if it was possible for the bins to be purchased from ERYC. If not they were to be purchased from Slingsbys. The bins and extra salt are to be delivered to Cllr Smith's farm. Cllr Nicholson will then transport the bin and salt for Burnby.

**Clerk's training - Code of Conduct:** the clerk had attended a course on the Code of Conduct. She had noticed some discrepancies between the code of conduct and the council's standing orders. Some items in the standing orders were now out of date. The Chairman and the clerk were to review the Standing Orders and some of the other policies and circulate them so they could be discussed at the next meeting.

**Website:** The clerk had managed to put some items on the website but was having some difficulty with it. Cllr Bettison reported that the policies on the website would not download.

The clerk agreed to take up the offer of a training session with ERYC if the problems could not be sorted out.

**127/14** **To Resolve to support, or otherwise, the planning application below.**

**Application No. 14/03291/PLF**

Erection of Horse Shelter/ Feed Store

Land North of Newsyke Farm, Long Hill, Burnby

Applicant : Mr M Swanborough

Full Planning Permission

It was agreed to recommend this plan for approval.

**128/15 Notice of withdrawal of application 14/03000/PLF for conversion and extension of outbuilding at The Vicarage, Town Street,Hayton was received.**

**129/14 Report from Community Partnership event by Cllr Bettison.**

**Community Emergency Plan** - the plan currently held by the council has very little detail and should be more comprehensive. The Emergency Planning Officer had offered to come out and explain what should be covered by the plan. Some funding was available if it was necessary to buy equipment to be used in an emergency. Cllr Bettison to contact him and ask him to meet with the council.

 **Community Payback** The Payback Team was available to do jobs in the parish such as beck clearing, painting the village hall or tidying the verges. If tools and supervision are provided by the Parish Council there would be no charge. If a supervisor was required there would be a charge of £125 per day. It was agreed to start with verge and path tidying as it was the most straightforward and to see how well the arrangement worked. Cllr Bettison offered to arrange for the team to come out and he volunteered to act as supervisor.

**Animal and Pest Control**. It was noted there is a training course for parish councillors about the control of dog fouling.

**130/14 To consider Heritage Lottery Funding for WW1 commemoration**. The clerk reported on the funding currently available. It was agreed that there was no project needing funding.

**131/14 Accounts**: the following payments were approved.

Clerk’s salary October £110.46

Autela Payroll Services £15.00

The clerk reported that the bank statements are being sent to Cllr Sedcole who was the temporary clerk. It was agreed that she should now arrange for the statements to be sent to her.

**132/14 Correspondence:**

Autela Ltd. re auto enrolment pension legislation

Joint Local Access Forum re road verges

Pocklington Local Links Network Forum Wed 12th November 6-8pm

Broadband East Riding update -it was noted that the parish has a very poor broadband connection.

East Riding Crime and Community Safety Survey

ERYC Rough sleepers estimate 2014

East Riding Safeguarding Adults re training

Clerks and Councils Direct

ERYC re Local Transport Plan

Yorkshire water re private sewage pumping stations - Councillors were not aware of any in the parish.

Community Partnership agenda.

**131/14 Councillors’ Reports:**

Cllr Thackeray reported that the Environment Agency had been and cleared the overhanging branches from the beck. However the workers had deposited the branches on the opposite side to that from which they had been cut. This had meant that property owners who had already cleared the branches from their side had then to dispose of the branches from the other side. The clerk was asked to contact the Environment Agency and thank them for their quick response but pointing out the problem with the branches.

There had been no response from Martin Clarke regarding the culvert at Burnby. The clerk was asked to contact him again .

Cllr Wagstaff reported that the tarmac around the manhole cover opposite the village hall was cracking and that the road surface near the village hall was cracking up. Cllr Bettison offered to inspect it in daylight and contact the Highways department.

Cllr Nicholson reported that several residents had remarked on the good work that Albert Smith was doing tidying areas of the parish and gardening. The clerk was asked to send him a letter of thanks.

**132/14 Date of Next Meeting: Planning meeting Thursday 13th November**

**133/14 It was resolved to exclude of the press and public owing to the confidential nature of the business to be resolved.**

**134/14 The Chairman reported on a complaint made against a councillor.**

A member of the public had accused a councillor of being abusive and bullying towards her. The councillor had apologised and this had been accepted. The chairman had contacted the member of the public and she had said she was satisfied with the apology.

The meeting closed at 8.40pm