Hayton and Burnby Parish Council

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Clerk: Joanna Green, 29 Barmby Road, Pocklington, York, YO42 2DL

**Minutes of Hayton and Burnby Parish Council meeting held on 3rd March 2016 at 7.30pm in Hayton Village Hall.**

**Present:** Cllr M Bettison (Chairman), Cllr D Nicholson, Cllr Sedcole, Cllr Wagstaff.

Peter Hirschfeld of Humber and Wolds Rural Community Council

J Green (clerk). 3 members of the public

Cllr Bettison welcomed everyone to the meeting.

**Public Session:** there were no members of the public wishing to speak

**25/16 Apologies**: Cllr D Smith, Cllr E Thackray

**26/16 Peter Hirschfeld of Humber and Wolds Rural Community Council spoke about Neighbourhood Development Plans** and explained how HWRCC might help this Parish Council to produce one.

He explained the process of community consultation, evidence gathering and plan preparation. Professional help, for example from a planning consultant, may be needed at certain stages. When the plan was completed there would be an independent check and a community referendum.

The first step would be to recruit a steering committee which should include more members than just parish councillors. Grant funding is available to help with the preparation of the plan.

**27/16 The minutes of the meeting held on 11th February 2016** were proposed by Cllr Sedcole, seconded by Cllr Nicholson and agreed as a true and correct record and were signed as such by Cllr Bettison on behalf of the council.

**28/16 Declaration of Interest:** There were no declarations of interest.

**29/16 To receive clerk's report on matters being progressed from previous meetings:**

**Ragwort:** as a result of involving the ward councillors a site meeting had been arranged with Andy Harper of ERYC to discuss the problem and ERYC's plans for control.

**Data protection and Freedom of Information:** the parish council was now registered with the Information Commissioner as a data handler. The Freedom of Information document had been up dated to show the current clerk's details and was on the website.

**30/16 To receive a report from the flood committee:**

The flood committee had held its first meeting. Cllr Sedcole was seeking clarification from ERYC about their plans regarding the drains. Concern was expressed by councillors regarding the suggestion, from an ERYC officer, that as the drains were only "adopted" that ERYC might not be responsible for their replacement, should the drains collapse completely. Cllr Sedcole had contacted the ward councillors and Cllr Mike Stathers was to attend a site meeting. Cllr Andy Burton had offered to attend a Parish Council meeting. The next meeting of the committee would be on site in Burnby.

A place had been booked, for a member of this council, at the meeting of the ERYC Flood Liaison Group on Friday 10th June at 10.00am at County Hall . Questions for the meeting should be sent in by Friday 27th May.

**31/16 Highways Matters:**

Cllr Bettison had not heard when the passing places on the road between Hayton and Burnby were to be installed but it was expected to be in the new financial year. It was noted that the sides of the road were breaking up and the road was in almost as poor a state as before the last repairs were done.

**32/16 Auto-enrolment - to select a pension scheme:** The NEST scheme was selected as it currently has no charges to the employer.

**33/16 To consider making contributions to the 2 churches in the parish towards the cost of grass cutting and churchyard maintenance:** Cllr Nicholson proposed, Cllr Wagstaff secondedand it was agreed to give £550 to St Martins Church, Hayton and £500 to St Giles Church, Burnby

**34/16 Accounts**

Bank balance £5457.04

The payments below were approved:

Clerk's salary (February) £151.94

Clerk's expenses £22.48

HaytonVillage Hall rent £250.00

Contribution to Hayton newsletter £50.00

**35/16 Correspondence:**

Brad Webster re retirement from ERYC

Marie Curie daffodil appeal 2016

APEM Aquatic Scientists re Foulness Water Courses

Tower Mint Ltd re 90th birthday commemorative medals

Clerks and Councils Direct

Humberside Police Bulletin - March

Frack Free East Yorkshire re meetings with gas companies

**36/16 Councillors reports:**

Cllr Sedcole reported that a drain under the road between Burnby and Partridge Hall was blocked and had possibly collapsed. Cllr Nicholson offered to try and clear this and report back to the clerk.

Cllr Wagstaff reported that the hall had been booked for an ERYC polling day on 5th May so it would not be possible to have a Parish council meeting on that date. It was agreed to set the date for the May meeting at the next meeting.

**37/16 Date of next meeting: Thursday 7th April**

The meeting closed at 9.10 pm.